

Cleaning Checklist

Customer:

Date:

Address:

Notes:

Whole Home

- 5 minute initial assessment, before photos, cleaning plan

Kitchen

- Cabinet fronts dusted
- Load/Run/Empty dishwasher
- Appliance exteriors cleaned (Include top of refrigerator)
- Countertops and backsplash disinfected (items moved)
- Microwave interior/external cleaned
- Disinfecting switches and door knobs
- Tables and chairs cleaned
- Sweep/mop/vacuum floors and area rugs
- Trash emptied, add a new bag

Bathrooms

- | 1 | 2 | 3 | 4 | |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------------------------------------------------|
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Cabinet fronts dusted, light fixtures dusted |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Mirrors cleaned |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Tub and shower scrubbed, disinfected and rinsed |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Toilets scrubbed inside and out, toilet paper folded to a point |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Countertops disinfected (all items removed and replaced) |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Sinks scrubbed and disinfected |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Towels neatly folded and hung |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Sweep/mop/vacuum floors and area rugs |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Trash Emptied, add a new bag |

Bedrooms

- | | | | | |
|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------------------------------------------------|
| 1 | 2 | 3 | 4 | |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Picture frames dusted |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Lamps, lampshades, and other light fixtures dusted |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Fingerprints removed from woodwork, doorframes, switches |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Mirrors cleaned |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Furniture dusted- top, front, vacuum or sweep underneath |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Sweep/mop/vacuum floors and area rugs |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Beds made (linens changed on request, or if left on bed) |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Trash Emptied, add a new bag |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Fluff pillows, straighten items, fold blankets and loose clothing |

Living Room

- Cabinets & Doors - Exterior & Tops Dusted
- Picture Frames/Wall Items- Dusted
- Lamps - Wiped & Shades Dusted
- Light Fixtures - Dusted/Wiped (Within arms reach)
- Furniture - Dusted/Vacuumed
- Doorknobs & Switches - Disinfected
- Blankets, Cushions & Pillows - Fluffed & Straightened
- Floors - Swept, Mopped/Swept/Vacuumed
- Trash - Emptied, add new bag

Other living areas including halls and stairwells

- Picture/Wall Items - Dusted (Within Arms Reach)
- Lamps & Shades - Dusted/Wiped
- Light Fixtures - Dusted/Wiped (Within Arms Reach)
- Railing - Disinfected/Dusted
- Doorknobs & Switches - Disinfected
- Floors - Swept, Mopped/Swept/Vacuumed
- Trash - Emptied & Add New Bag